

## **HUMAN RESOURCE MANAGEMENT**

### **Course Objectives**

Human Resource Management (HRM) is the function within an organization that focuses on recruitment of, management of, and providing direction for the people who work in the organization. HRM can also be performed by line managers.

- ) To know how organization maintain & retain its human resources.
- ) The course is designed to give students insight of theoretical perspective, concepts, issues and practices in human resource management.

### **Course Contents**

- ) Introduction to HRM, Human Resource Planning
- ) Job Design and Analysis
- ) Recruitment & Selection
- ) Motivation & Reward System
- ) Career Planning & Development
- ) Training & Development
- ) Performance Appraisal
- ) Compensation Management & Employee Relation
- ) Employee Health and Safety.

### **Reference Books**

- ) Garry Dessler, Human Resource Management , 13<sup>th</sup> Edition, Jan 2012
- ) Dale S. Beach, Personnel The Management of people at work
- ) Holdin, Human Resource Management
- ) William B. Werther& Keith Davis Human Resource & Personnel, McGraw Hill,1995

